

# WoodGreen Employment Services & Community Connections

## June 2019 Workshop Calendar, rev. June 3

To register please call (416) 645-6000, 989 Danforth - ext. 2218, 1080 Queen St E - ext. 2316, 1533 Victoria Park ext. 2900

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>3</p> <p><b>Targeted Résumés Part 1</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p>	<p>4</p> <p><b>Targeted Résumés Part 2</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p> <p><b>LinkedIn Training</b> 6:00 – 8:00 p.m. 815 Danforth Ave., 3<sup>rd</sup> floor <b>Register with Teresa,</b> <a href="mailto:ttao@woodgreen.org">ttao@woodgreen.org</a></p>	<p>5</p> <p><b>Targeted Résumés Part 3</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p>	<p>6</p> <p><b>**Job Fair**</b> <b>Canadian Tire</b> 2:30 – 5:00 p.m. 815 Danforth Ave., 3<sup>rd</sup> floor</p> <p><b>Canadian Law:</b> <i>Your Rights When Applying</i> 6:00 – 8:00 p.m. 1491 Danforth, 2<sup>nd</sup> Floor <b>Register with Teresa,</b> <a href="mailto:ttao@woodgreen.org">ttao@woodgreen.org</a></p>	<p>7</p> <p><b>Effective Cover Letters</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p>
<p>10</p> <p><b>Building Your Network Part 1</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p>	<p>11</p> <p><b>Building Your Network Part 2</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p>	<p>12</p> <p><b>Hone Your Interview Skills Part 1</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p> <p><b>Career Coaching Seminar:</b> <i>The State of Flow &amp; Creativity in the Workplace + The Art of Networking for Career Success</i> 6:00 – 8:00 p.m. 1491 Danforth, 2<sup>nd</sup> Floor <b>Register with Teresa,</b> <a href="mailto:ttao@woodgreen.org">ttao@woodgreen.org</a></p>	<p>13</p> <p><b>**Job Fair**</b> <b>Kelly Services</b> 10:00 a.m. – 12 noon 1533 Victoria Park</p> <p><b>Second Career Part 2</b> 2:00 – 4:30 p.m. 1533 Victoria Park</p> <p><b>Hone Your Interview Skills Part 2</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p> <p><b>Canadian Law:</b> <i>Employee Rights in the Workplace</i> 6:00 – 8:00 p.m. 1491 Danforth, 2<sup>nd</sup> Floor <b>Register with Teresa,</b> <a href="mailto:ttao@woodgreen.org">ttao@woodgreen.org</a></p>	<p>14</p> <p><b>Hone Your Interview Skills Part 3</b> 9:30 a.m. – 3:30 p.m. 989 Danforth</p>

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>17</p> <p><b>**ELT Finance &amp; Accounting**</b> Program starts today; speak to your Employment Advisor</p> <p><b>Targeted Résumés Part 1</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p> <p><b>**Special Event**</b> <b>Applying to City of Toronto Opportunities</b> 10:00 a.m. – 12 noon 1080 Queen St. E.</p>	<p>18</p> <p><b>Targeted Résumés Part 2</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p>	<p>19</p> <p><b>Targeted Résumés Part 3</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p> <p><b>LinkedIn</b> 9:30 a.m. – 12 noon 1080 Queen St. E.</p>	<p>20</p> <p><b>Effective Cover Letters</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p> <p><b>Canadian Law:</b> <i>Employment Standards Act Claims</i> 6:00 – 8:00 p.m. 1491 Danforth, 2<sup>nd</sup> Floor <b>Register with Teresa,</b> <a href="mailto:ttao@woodgreen.org">ttao@woodgreen.org</a></p>	<p>21</p> <p><b>Build Your Network Part 1</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p>
<p>24</p> <p><b>Build Your Network Part 2</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p> <p><b>Mindfulness Studio:</b> <i>Healthy Boundaries</i> 6:00 – 8:00 p.m. 1491 Danforth, 2<sup>nd</sup> Floor <b>Register with Teresa,</b> <a href="mailto:ttao@woodgreen.org">ttao@woodgreen.org</a></p>	<p>25</p> <p><b>Hone Your Interview Skills, Part 1</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p>	<p>26</p> <p><b>Hone Your Interview Skills, Part 2</b> 9:30 a.m. – 3:30 p.m. 1533 Victoria Park</p> <p><b>Smart Serve</b> 1:30 – 4:30 p.m. 1080 Queen St. E.</p>	<p>27</p> <p><b>Hone Your Interview Skills, Part 3 – Practice!</b> 9:30 a.m. – 12:30 p.m. 1533 Victoria Park</p> <p><b>Second Career Part 2</b> 1:30– 4:30 p.m. 989 Danforth</p> <p><b>Canadian Law:</b> <i>Your Rights Upon Termination</i> 6:00 – 8:00 p.m. 1491 Danforth, 2<sup>nd</sup> Floor <b>Register with Teresa,</b> <a href="mailto:ttao@woodgreen.org">ttao@woodgreen.org</a></p>	<p>28</p>

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Posted June 3, 2019